



Employment Application

Programs, services and employment are available equally to everyone. Please inform the Client Service Representative if you require reasonable accommodations to the applications or interview.

Date: _____

APPLICANT DATA:

How were you referred to us: _____ Position applied for: _____

Full Name: _____
Last First Middle

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Mobile/Other Phone: _____ Email Address: _____

Date available to start: _____ Wage Requested: _____

Worked/Applied here before: Yes No If yes when? _____

Type of employment desired: Full-time Part-Time | _____

Are you legally eligible for employment in the United States? Yes No

Have you ever worked under another name? Yes No

If yes, what name(s): _____

Have you **ever** been convicted of a crime? Yes No

If yes, where, when and what was the disposition of the case? _____

Answering yes to the previous question does not constitute an automatic rejection of employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken under consideration.

Are you at least 18 years of age? Yes No

EDUCATION:

High school: _____ Address: _____

of Years Completed: _____ Did you graduate: Yes No

College/University: _____ Address: _____

of Years Completed: _____ Did you graduate: Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____

Other: _____ Address: _____

of Years Completed: _____ Did you graduate: Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____



SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS:

PREVIOUS EMPLOYMENT (begin with the most recent position):

Dates of employment: From: ___ / ___ / ___ To ___ / ___ / ___ Position(s) Held: _____

Firm: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for reference? Yes No

Dates of employment: From: ___ / ___ / ___ To ___ / ___ / ___ Position(s) Held: _____

Firm: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for reference? Yes No

Dates of employment: From: ___ / ___ / ___ To ___ / ___ / ___ Position(s) Held: _____

Firm: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for reference? Yes No



REFERENCES:

Please furnish the names, addresses, and telephone numbers of four people to whom you are not related and by whom you have been employed, or worked under the direction of:

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

PAWS is an Equal Opportunity Employer. Discrimination is prohibited on the basis of race, color, religion, national origin, citizenship, ancestry, sex, sexual orientation, gender identity, familial status, marital status, age, disability, special disabled veteran, recently separated veterans, other protected veteran, or Vietnam-era veteran status.

In compliance with federal law, all persons will be required to verify identity and eligibility to work in the United States and to complete the required verification upon hire.

AGREEMENT:

I hereby certify that all information in my application is true and complete to the best of my knowledge. I understand that PAWS will perform a background investigation to make inquiries regarding my education, work experience, criminal history, and references to determine my suitability for employment. I authorize PAWS to secure any information necessary to make a decision. I understand that employment with PAWS is contingent upon satisfactory results of the background investigation. I understand that PAWS will adhere to the provisions of state and federal statutes concerning the securing of information, handling, utilization, and release of information obtained in the pre-employment investigation.

I hereby authorize employers, schools and individuals to provide information in response to inquiries from PAWS in connection with my application for employment.

I agree to abide by all applicable PAWS rules, regulations and policies upon my acceptance of employment.

False Statements: In applying for positions at PAWS, I understand that any false statement, misrepresentation, or omission of requested information will disqualify me for employment consideration or cause my subsequent dismissal.

Signature of Applicant: _____ Date: _____